

**The Annual Quality Assurance Report (AQAR)  
of the IQAC**

*(April 1,2016 to March 31,2017)*

**SANKARDEV COLLEGE  
BISHNUPUR  
SHILLONG- 793004  
MEGHALAYA**

TRACK ID **MLCOGN 13478**

## Part – A

*AQAR for the year*

2016-2017

### 1. Details of the Institution

1.1 Name of the Institution

SANKARDEV COLLEGE

1.2 Address Line 1

SRIMANTA SANKARDEV  
CULTURAL CENTRE CAMPUS

Address Line 2

BISHNUPUR

City/Town

SHILLONG

State

MEGHALAYA

Pin Code

793004

Institution e-mail address

sankardevcollege@gmail.com

Contact Nos.

09436700485/07005489073

Name of the Head of the Institution:

Ms D. DKHAR

Tel. No. with STD Code:

0364-2222362

Mobile:

09436700485

Name of the IQAC Co-ordinator:

Mr. MANBOR S WARJRI

Mobile:

07005489073

IQAC e-mail address:

iqacskdcol@gmail.com

1.3 NAAC Track ID

MLCOGN 13478

1.4 NAAC Executive Committee No. & Date:

EC(SC)/11/A&A/32.2 dated Jan19,2016

1.5 Website address:

www.sankardevcollege.com

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.33	2007	5 Years
2	2 <sup>nd</sup> Cycle	B	2.55	2015	5 Years

1.7 Date of Establishment of IQAC:

08/12/2008

1.8 AQAR for the year

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 2015-16 (20/10/2016)

1.10 Institutional Status

University State  Central  deemed  Private

Affiliated College  Yes  No

Constituent College  Yes  No

Autonomous college of UGC  Yes  No

Regulatory Agency approved Institution Yes  No

Type of Institution Co-education  Men  Women

	Urban	Rural	Tribal
Financial Status	Grant-in-aid <input checked="" type="checkbox"/>	UGC 2(f) <input checked="" type="checkbox"/>	UGC 12B <input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing <input type="checkbox"/>		Totally Self-financing <input type="checkbox"/>

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

**NORTH EASTERN HILL UNIVERSITY**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/> No	
University with Potential for Excellence	<input type="checkbox"/> No	UGC-CPE <input type="checkbox"/> No
DST Star Scheme	<input type="checkbox"/> No	UGC-CE <input type="checkbox"/> No
UGC-Special Assistance Programme	<input type="checkbox"/> No	DST-FIST <input type="checkbox"/> No
UGC-Innovative PG programmes	<input type="checkbox"/> No	Any other (Specify) <input type="checkbox"/> No
UGC-COP Programmes	<input type="checkbox"/> No	

**2. IQAC Composition and Activities**

2.1	No. of Teachers	<input type="text" value="17"/>
2.2	No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3	No. of Students	<input type="text" value="-"/>
2.4	No. of Management representatives	<input type="text" value="1"/>
2.5	No. of Alumni	<input type="text" value="-"/>
2.6	No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7	No. of Employers/ Industrialists	<input type="text" value="-"/>

2.8	No. of other External Experts	<input type="text" value="-"/>				
2.9	Total No. of members	<input type="text" value="19"/>				
2.10	No. of IQAC meetings held	<input type="text" value="04"/>				
2.11	No. of meetings with various stakeholders:	No. <input type="text"/>	Faculty <input type="text" value="Yes"/>			
	Non-Teaching Staff /Students	<input type="text" value="Yes"/>	Alumni <input type="text" value="Yes"/>	Others <input type="text" value="Parents"/>		
2.12	Has IQAC received any funding from UGC during the year?	<input type="text"/>	No <input type="text" value="v"/>			
	If yes, mention the amount	<input type="text" value="-"/>				
2.13	Seminars and Conferences (only quality related)					
	(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC					
	Total Nos.	<input type="text" value="3"/>	International <input type="text" value="-"/>	National <input type="text" value="-"/>	State <input type="text" value="-"/>	Institution Level <input type="text" value="3"/>
	(ii) Themes	<ol style="list-style-type: none"> <li>1. <i>Training Program in Mushroom Cultivation</i></li> <li>2. <i>Faculty Development Program...Values in Higher Education</i></li> <li>3. <i>Understanding Sociology: Its scope and Relevance</i></li> </ol>				
2.14	Significant Activities and contributions made by IQAC					

- *The IQAC meets regularly to discuss and propose ideas and policies which may improve the overall environment in the College*
- *Plans and coordinates programs such as the college week, students' extension activities, etc*
- *Plans and organises seminar, conferences and workshops in collaboration with the different Depts. of the College and the various Committees*
- *Have annual interactions with parents, alumni and Student's Council for feedback and redressal mechanisms, if any.*
- *Holds regular discussions with the heads of depts. with regards to their overall annual performance*
- *Organises Faculty Development Programme*

## 2.15 Plan of Action by IQAC/Outcome.

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved

<b>Plan of Action</b>	<b>Achievements</b>
	<ul style="list-style-type: none"> <li>• <i>Completed the second cycle for Reassessment and Reaccreditation by the NAAC, Bangalore</i></li> </ul>
<ul style="list-style-type: none"> <li>• <i>To continue with the Remedial Course and the Students Adoption Programme.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Practise continues and has greatly benefitted the students. Close monitoring and evaluation by mentor teachers</i></li> </ul>
<ul style="list-style-type: none"> <li>• <i>To submit proposals to UGC seeking financial Grants for the development of the College Infrastructure.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Proposals submitted and allocation awaited</i></li> </ul>
<ul style="list-style-type: none"> <li>• <i>To submit Proposals seeking financial aid to different funding agencies for the conduct of Seminars, workshops etc.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Proposals submitted to UGC and to the State Govt. for collaborative events.</i></li> </ul>
<ul style="list-style-type: none"> <li>• <i>To organize/ conduct at least two workshops or seminars.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Completed and the topical discussions have greatly benefitted the participants.</i></li> </ul>
<ul style="list-style-type: none"> <li>• <i>To strengthen the Career Counselling and Placement Cell, Alumni Committee and the Parents Teachers Association.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Have successfully conducted programs on these subjects which have also been very well received by stakeholders</i></li> </ul>
<ul style="list-style-type: none"> <li>• <i>To organize faculty development programs.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Completed</i></li> </ul>
<ul style="list-style-type: none"> <li>• <i>To organize inter collegiate competitions.</i></li> </ul>	<ul style="list-style-type: none"> <li>• <i>Proposals submitted</i></li> </ul>

<ul style="list-style-type: none"> <li>To encourage students to initiate a Students Club for different outreach programs and other college activities.</li> </ul>	<ul style="list-style-type: none"> <li>Completed and the extension activities continues to be pursued by the Students Club</li> </ul>
<ul style="list-style-type: none"> <li>To continue with the popular talks, field trips etc for the students.</li> </ul>	<ul style="list-style-type: none"> <li>Completed</li> </ul>

2.15 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

*Whatever plans of action that has been listed in the AQAR, the Statutory Body has incorporated these in their agenda for action. Based on the suggestions and views of the IQAC on a range of relevant issues, the Statutory Body has been very forthcoming in responding to them and taking appropriate action. Further, feedback and suggestion taken from different stakeholders were discussed and appropriate action was taken based on them.*

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	2	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	1 ( KTM)			
Others	-	-	-	-
<b>Total</b>	<b>3</b>	<b>-</b>	<b>1</b>	<b>-</b>

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option (√) / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	-
Annual	-

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.



## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	67	37	30	-	

2.2 No. of permanent faculty with Ph.D.

17

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest faculty

Visiting faculty

Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	College
Attended	<b>2</b>	<b>11</b>	<b>8</b>	<b>4</b>
Presented papers	<b>2</b>	<b>5</b>		
Resource Persons		<b>1</b>	<b>6</b>	<b>1</b>

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- *Continuous internal assessment*
- *Use of ICT*
- *Field Visits by students*
- *Project work*
- *Classroom seminars etc.*
- *Regular monitoring of students attendance*
- *Career Counselling*

2.7 Total No. of actual teaching days during this academic year

209

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Conducted by affiliating University

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

7

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
<b>BA</b>	<b>243</b>	<b>Nil</b>	<b>Nil</b>	<b>37</b>	<b>78</b>	<b>47%</b>
<b>BSc</b>	<b>105</b>	<b>Nil</b>	<b>7</b>	<b>32</b>	<b>Nil</b>	<b>37%</b>

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

*At the beginning of every session, the IQAC holds meeting with the different departments to discuss the different activities (academic/co-curricular) to be taken up. Based on this, a calendar of activities for the academic year is prepared. The IQAC monitors the activities of the departments through different reports submitted at regular intervals. These reports reflect the academic progress of the students and the different activities taken up by the department to compliment the curriculum; the outcomes of the same are discussed with the Principal from time to time. In addition, regular IQAC meetings are held discussing various issues and the information is disseminated in the departmental meetings.*

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	3
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	12
Others	25

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	-	-	4
Technical Staff	5	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- *Meeting with different Depts.*
- *Intimating the funding Agencies/ procedure for applications.*
- *Orientation program for the teachers.*

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	1		
Non-Peer Review Journals	2	3	
e-Journals			
Conference proceedings			

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the College	1	College	₹25,000/-	₹20,000/-
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books   
 ii) Without ISBN No.

3.8 No. of University Departments receiving funds from  
 UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges  
 Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

-
-

3.19 No. of Ph.D. awarded by faculty from the Institution

-
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3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 



 SRF 



 Project Fellows 



 Any other

3.21 No. of students Participated in NSS events:

University level	205	State level	
National level		International level	

3.22 No. of students participated in NCC events:

University level	-	State level	-
National level	-	International level	-

3.23 No. of Awards won in NSS:

University level	-	State level	-
National level	-	International level	-

3.24 No. of Awards won in NCC:

University level	<input type="text" value="-"/>	State level	<input type="text" value="-"/>
National level	<input type="text" value="-"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text"/>	NSS	<input type="text" value="1"/>
		Any other	<input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- |  |
|--|
| <ul style="list-style-type: none"> <li>• <i>Tree Plantation at Kyrdemkhla Village, Laitkroh Elaka.</i></li> <li>• <i>Visit to Orphanage and old Age home.</i></li> <li>• <i>14<sup>th</sup> June, 2016, 10 donors participated in the World Blood Donation Day at Pasteur Institute, Shillong</i></li> </ul> |
|--|

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area (in sq.mts.)	8255.6	-	-	8255.6
Class rooms	45	4	College fund	49
Laboratories	10			
Seminar Halls	1			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Library computerized. Office Administration also computerized.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13,736	₹34,85,488	1008	₹3,59,648/-	14,744	₹38,45,136
Reference Books	626	₹4,82,364	18	₹12,020	644	₹4,94,384/-
e-Books	10	₹5000				
Journals	19	₹44,070	12	₹20,300	31	₹64,370/-
e-Journals	10	₹5000	1	₹5725	1	₹10725
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

#### 4.4 Technology up gradation (overall)



	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
<i>Existing</i>	35	14	BSNL	1		3	9	8
<i>Added</i>	1	-	-	-	-	1	-	-
<i>Total</i>	36	14		1		4	9	8

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<i>WiFi Enabled campus in collaboration with Reliance Jio</i>
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4.6 Amount spent on maintenance in lakhs (Rs) :

i) ICT	<b>₹4,41,026/-</b>
ii) Campus Infrastructure and facilities	<b>₹80,95,360/</b>
iii) Equipments	<b>₹5,82,772/-</b>
iv) Others	-
<b>Total :</b>	<b>₹ 91,19,158/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

*The IQAC co-ordinator makes known to the students about the objective of the Students Adoption Program - To provide support to students in need of additional academic mentoring.*

#### 5.2 Efforts made by the institution for tracking the progression

*Frequent conduct of class tests to evaluate students understanding of the subject. To promote independent learning and research, student's home assignments are mandatory. The assignments are presented at class seminars conducted by the respective departments.*

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1676			

(b) No. of students outside the state

272

(c) No. of international students

1

Men	No		Women	No	
	No	%		No	%
	951	56.77		725	43.3

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
67	3	1313	7	-	1394	84	2	1583	7	-	1676

Demand ratio -          Dropout % -

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any): None

No. of students beneficiaries

-

#### 5.5 No. of students qualified in these examinations

NET

-

SET/SLET

-

GATE

-

CAT

-

IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

*The College in collaboration with different agencies conduct Career Guidance programs for students as well as on campus recruitment.*

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
<i>NIIT</i>	-	-	<i>14</i>

5.8 Details of gender sensitization programmes

*An awareness programme on Human Trafficking was organized on the 8<sup>th</sup> March 2016 in collaboration with Impulse NGO Network, Shillong. The Resource Person for the programme was Ms Rosanna Lyngdoh, Board Member Impulse NGO*

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events.

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Debate : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	All ST students(from Meghalaya as well as other North Eastern states)	Figure differs from State to State.
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

*Mind mapping workshop*

5.13 Major grievances of students (if any) redressed:-

## Criterion – VI

### 6. Governance, Leadership and Management

#### 6.1 State the Vision and Mission of the institution

##### VISION

“FROM DARKNESS TO LIGHT”

*The college envisages providing an environment where quality learning, character building and skill development will equip the students to face the challenges and aspirations of a changing world with ability and confidence.*

##### MISSION

- *To strive in achieving excellence in education, and to make education a tool of social change for the betterment of the society and the nation.*
- *To create and promote a learning community, in which all, especially those from the lesser privileged sections of society, get equal exposure.*
- *To provide an opportunity for the working students to pursue higher education.*
- *To inculcate a sense of unity and fraternity among the students, taking into account the diverse cultural, economic and social backgrounds they come from.*

#### 6.2 Does the Institution has a Management Information System

*Proposal submitted for MIS*

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

*Not applicable as this is in the domain of the Affiliating University.*

##### 6.3.2 Teaching and Learning

*Faculty Development Program/ ICT training and skilling conducted from time to time.*

##### 6.3.3 Examination and Evaluation

*Assignments, Internal Tests, Presentations, Projects etc.,*

##### 6.3.4 Research and Development

*Even with tight schedule, teachers are encouraged to take up minor and major research projects.*

6.3.5 Library, ICT and physical infrastructure / instrumentation

- *Library: CCTV installed, books and journal updated annually, book exhibitions, new book racks added, LCD projector installed.*
- *Proposal for relocation of Library to new block is on the process for easy access and better facility.*

6.3.6 Human Resource Management

- *Motivational lectures.*
- *Regular interaction between principal and HODs on quality improvement.*

6.3.7 Faculty and Staff recruitment

*As per UGC norms and State Reservation Policy.*

6.3.8 Industry Interaction / Collaboration

*Could not be pursued due to very few industries operating in the State, and that too, primarily mineral and agro based industries. Scope for collaboration is limited.*

6.3.9 Admission of Students

*Personal interview and on basis of Marks obtained in qualifying examination*

6.4 Welfare schemes for

Teaching	<i>Sankardev College Employees Cooperative Mutual Benefit Fund Society Ltd.</i>
Non-teaching	<i>Sankardev College Employees Cooperative Mutual Benefit Fund Society Ltd.</i>
Students	<i>Nil</i>

6.5 Total corpus fund generated

₹. 131607211/-

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Yes

No

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
<i>Academic</i>	-	-	-	-
<i>Administrative</i>	YES	<i>Local Account, Govt. of Meghalaya</i>	YES	CA

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes       No

For PG Programmes      Yes       No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

*University introduced Semester System with 75 marks as External and 25 marks Internal Assessments.*

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

*Does Not Apply*

6.11 Activities and support from the Alumni Association

. The Alumni Committee organized a fashion show in the college on the 2<sup>nd</sup> September 2016.

-A special luncheon was organized where Donor cards were sold to the faculty as well as to the people outside the college.

-A Raffle draw was initiated in September 2016. The first prize was a Jio mobile phone. The second prize was a gold-plated unisex wrist watch and the third prize, an electric kettle. The results of the raffle draw were announced on the 24<sup>th</sup> of August 2017 at the Principal's Office.

6.12 Activities and support from the Parent – Teacher Association

- *Suggestions, feedback, opinions and expectations of the Parents are aired, discussed and deliberated upon in the annual meetings of the PTA.*
- *A Parent-Teacher meeting was held on the 23<sup>rd</sup> of July, 2016 at 11.00 AM at the College indoor hall.*

6.13 Development programmes for support staff

- *Periodic meetings held with the Principal and Vice Principals, as well as with the Committee in charge of office administration.*
- *Delegation of duties and shuffling of responsibilities are decided upon.*

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. *Rain water harvesting*
2. *Installation of solar lights in the campus*
3. *Efforts are made for a Plastic free campus*



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- *Motivational Lectures.*
- *RUSA programs*

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- *NAAC Reaccreditation.*
- *Pursuing RUSA projects and implementation*
- *Campus Development.*

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- *Eco-Friendly Campus – Water Harvesting, Plastic free Campus, tree plantation, green house, external lighting with solar lamps (Annexure III).*
- *Students Adoption Programme*

7.4 Contribution to environmental awareness / protection

- *NSS – Tree plantation, Mushroom Cultivation, construction of dam and ponds in adopted village*
- *Botanique club initiates cleaning drive in the college campus.*
- *Programmes on 5<sup>th</sup> June World Environment Day.*
- *Environmental Science Classes.*
- *Eco-Friendly Campus – Water Harvesting, Plastic free Campus, tree plantation, green house, external lighting with solar lamps.*

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add.

**STRENGTHS**

- *Teachers represent the College in the Board of Studies of the University which chalks out the syllabi and curricula of the different courses and subjects.*
- *A team of qualified and dedicated faculty*
- *Interactive and communicative relationship with the students and amicable approach with their parents and guardians*
- *Students from different states of the North East are enrolled; enriching the academic and socio cultural environment*
- *Organising training programs to enhance vocational opportunities for College students and the adjoining local populace through Women's cell program*
- *Varied and extensive Community Campus activities and extension through the NSS cell.*
- *Fully Computerised library with adequate number of prescribed books, journals and e-resources*
- *Students Adoption Programme.*
- *Soft skill development and Career counselling.*
- *Intervention classes for students*
- *Self-defence classes for Girl-students*
- *Existence of an elected Students Council for inculcating responsibility cooperation and team work.*
- *Grooms and mentors leadership qualities amongst all levels of faculty.*
- *An effective Grievance Redressal cell*
- *Introduction of Sociology as new subject in the Degree Course for flexibility of subject choice.*

**WEAKNESS**

- *Admission of students from an average to below average academic performance.*
- *Constraint of time for research activities during the peak academic session.*
- *Locational drawback since the college is a little bit away from the city centre.*

**OPPORTUNITIES**

- *Skill oriented and skill based courses may be introduced in line with the NSDC and the MSSDC.*
- *To encourage teachers for undergoing faculty development programs such as pursuance of PhD etc.*
- *Avail the UGC provisions for Faculty Development Programmes and Minor/Major Research Projects.*
- *More intensive gender sensitisation awareness campaign.*

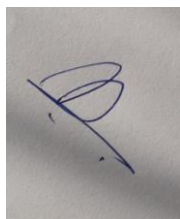
**CHALLENGES**

- *Introduction of new streams (e.g. Commerce) and other vocational courses.*

- *Creating more classroom space for introduction of new subjects and vocational courses especially with the commencement of the semester system.*
- *Teaching students who are drawn mostly from an average to below average academic performance.*
- *Encourage students to participate in sporting events held for selection to state and national competitions.*
- 

**8. Plans of the institution for the next year**

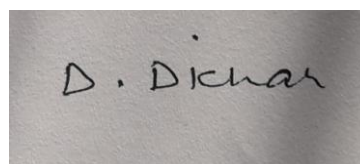
- *Installation of the Management Information System and to enhance Integration with the Smart College Management System.*
- *Motivational Lectures for students by experts in different fields*
- *Social Extension Activities involving **Students Council***
- *Infrastructure Development (Multiplex), New Class Rooms, Laboratories, improvement of existing facilities.*
- *Alumni Activities and Support.*



*Name: M.S Warjri*

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*Signature of the Coordinator, IQAC*



*Name : D Dikhar*

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*Signature of the Chairperson, IQAC*

